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FOIAb3b

DIARY NOTES

DD/A

12 October 1954

25X1A9a

25X1A 1. [REDACTED] reported that he had reached an agreement with the Logistics Office concerning the procedural arrangements between the Industrial Audit Branch of his office and the contract people in Logistics. [REDACTED] reports that the \$90,000 housing item for [REDACTED] will not require Bureau of the Budget approval (he has confirmed this with the Bureau of the Budget). I have notified [REDACTED] office, as well as the FE Division, of this fact. 25X1A6a 25X1A9a

25X1A 2. I reminded [REDACTED] that he should prepare something early for General Cabell to use in connection with his briefing with the Bureau of the Budget on 27 October. 25X1A9a

3. [REDACTED] reports the organization of a Procurement Planning Committee and a Procurement Review Committee in the Logistics Office, which should be very helpful. [REDACTED] also reports that while certain changes in the TSS laboratory at [REDACTED] have been made, it now turns out that these changes can be made for less money than provided for in the original project, in lieu of more money as had previously been reported to me. 25X1A9a 25X1A9a 25X1A6a

4. I cautioned Dr. Tietjen that I would expect him to keep costs to an absolute minimum in any approvals he grants for immunization and expenses incident thereto. 25X1A9a

5. I approved [REDACTED] taking leave from Saturday, 16 October, through Saturday, 30 October.

25X1A 6. Conducted a meeting of IAC designees to discuss with [REDACTED] a special analysis requested by the Bureau of the Budget for overt collection activities provided for in the FY 1956 budget. [REDACTED] is preparing the minutes of this meeting.) It was agreed that each agency would submit its statistics, along with as much evaluation as they could do independently, to me on or before 26 October. 25X1A9a

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7. I briefed Dr. Tietjen on the "new look" concerning how to get rid of deadwood. 25X1A9a 25X1A9a

8. [REDACTED] Sheff Edwards, [REDACTED] and I met with General Cabell to discuss the case of Mr. "Z". Security, Personnel and the General

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Counsel had recommended that he be given ten weeks' pay and suspended as of a very recent date, in lieu of the original date, for fear that he might contest the proceedings based on certain technical violations of our Regulations which are not consistent with the Director's statutory authority. I disagreed, and General Cabell very strongly supported my position.

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DD/A DAILY ACTION SUMMARY

12 October 1954

Originating Office

Subject

Action

25X1A

DD/A

11 Oct 54

Memorandum for Mr. George Carey - budget and personnel information for the Clark Committee.  
TS 103005 cy 1 and 2 of 4

Signed by DD/ [REDACTED] to Mr. Carey and lcc to Mr. Kirkpatrick Both sent Eyes Only lcc-DDA subj (Held b mrp) 1 ref cy-chron

DD/A

11 Oct 54

Memorandum for the Record, subject: "Coordination of Economic, Psychological and other Non-Military Defense Measures."

Col. White gave copy to Mr. Amory, Mr. [REDACTED]

25X1A9a

1 cc-LKW budget folder. 1-DDA subj(App Budget).

DD/P

8 Oct 54

Memorandum for Secretary of the Project Review Committee, subject: [REDACTED]

ER-6-1206

lcc noted by RBS and routed to SA/DDA 21 L Bldg. for info and file.

25X1A2d1

25X1A2d1

" " " "

25X1A6a

Memorandum for Secretary of the Project Review Committee, subject: [REDACTED]

" 25X1A6a

ER-6-1205

25X1A6a

CO/ [REDACTED]

7 Oct 54

Memorandum to Comptroller, subject: "[REDACTED] Mess Report - Month of September 1954," w/att orig & 1 of mess report.

ER-6-1160 Eyes Only

Noted by RBS for LKW and routed to Compt No copies in this office.

25X1A9a

12 Oct 54

Memorandum for Chief of Logistics, subject: "Letter to General Services Administration," w/att letter prepared by LO for dispatch to Mr. Mansure concerning construction of bridge and effect on buildings occupied by this Agency.

ER-6-1248

Signed by WHM. Orig and 1 w/orig & 6 of attached to adse advising that Col White does not wish to send ltr of this type at the present time. Listed items about which a new letter could be written. 2ccs-DDA subj(B&G3) & chrono

C/Medical Staff

8 Oct 54

Memorandum for Legislative Counsel, subject: "Proposed Legislation, Armed Forces Medical Scholarship Act 1954," w/basic.

ER-6-1217

C/Medical recommend no participation in legislation on part of agency. JAC fwde Orig & 1 w/att to Legis. Counsel. lcc DD/A subj (Medical)

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Originating Office	Subject	Action
D/Training 6 Oct 54 25X1A9a	Memorandum for Training Liaison Officer, subject: "Mobile Audio Visual Classroom (Willys Truck)." w/atts A and B.	No action - only 1 copy received. Filed (Train. 3).
[REDACTED] 12 Oct 54 25X1A9a	Memorandum for Executive Director, CIA Selection Board, subject: "Applications for Membership in the Career Staff," w/atts applications. ER-6-1254	Signed by DST. Orig & 1 w/atts to [REDACTED] 2ccs-DDA subj (Train 3-2) & chrono lcc-DST.
AD/P	Personnel Folder on [REDACTED]	JAC ret'd to AD/P Col White reviewed folder -cannot use.
LO 28 Sept 54 25X1A9a	Memorandum for Deputy Director (Plans), subject: "Report of Field Trip, Far East Area," with (4) copies of report. ER-6-1191	Signed by DD/A 12 Oct 54. Orig w/att sent to DD/P for field distribution if desired. 2ccs-of memo-DD/A subj (O&M3) and chrono. lcc-LO [REDACTED]
25X1A		
Office of the DCI 11 Oct 54 25X1A9a	Letter to Mr. Dulles from [REDACTED] (C.I., N.Y. City P.D.) ER-6-1247	Noted by DCI and DD/A. Fwded to Col. Edwards.
[REDACTED] 12 Oct 54	Memorandum for Assistant Director for Personnel, subject: "Administrative Career Boards," inviting AD/P to observe and participate in any of the meeting of the Career Boards of the DD/A organization. ER-6-1202	Signed by DD/A. Orig and 1 to AD/P. 2ccs-DD/A subj (Train 3-2) and chrono.
D/Training 5 Oct 54	Memorandum for Training Liaison Officers, subj: "Russian Lectures Series."	JAC distributed cyps to C/Mgmt Staff; C/PAPS; GC; and C/LO. 1 copy-DDA subj (Train 3).
AC/LO 7 Oct 54 25X1X7 25X1A9a	Memorandum for Deputy Director (Administration) subject: "Request from Deputy Director (Plans) for Temporary Assignment of Vehicle and Chauffeur," [REDACTED] ER-6-1229	Approved by DD/A 12 Oct 54. Orig to LO; ccs w/ccs of AC/P&C Staff's memo to Tra Div and LO/Admin. lcc-DD/A subj (Vehicles) 1 ref cpy-chrono.
[REDACTED] 12 Oct 54	Memorandum for GC; D/Security; AIC; Compt; C/LO; C/Medical Staff; C/PAPS; and C/Mgmt Staff, subj: "Fitness Reports," - procedure for submission and review of reports within the DD/A organization. ER-6-1225	Signed by DD/A. Orig to GC; ccs to each other adse. 2ccs-DDA subj (Pers 8) & chrono. lcc-JAC.

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Originating Office	Subject	Action
[REDACTED]/PAPS 25X1A2d1 25X1A9a 25X1A2d1	[REDACTED]	Cable signed off on by DD/A. Picked up by [REDACTED] FPD. RBS memo to Col. White filed Proj-MI [REDACTED]
GSA 4 Oct 54	GSA Circular No. 30, subject: "Suggested Measures Governing Use of Electric Appliances in Buildings Under General Services Administration Jurisdiction." ER-6-1289	WHM fwded to SO/ Safety Officer for info and whatever action deemed appropriate. 1 cpy-DDA subj (B&G) lcc WHM's trans slip DDA chrono.
DD/A 12 Oct 54 25X1A9a	Procedures for Controlling and Reporting Agency Staff Employee In-Casuals and Out-Casuals 25X1A9a 25X1A9a	lcc w/routing slip fr DD/A sent to [REDACTED] Col. Baird, [REDACTED] for review and reply by 'phone. Each to attend or send a rep. to a meeting within a couple of days to discuss proposal. Handcarried by spec messenger.
C/Mgmt Staff 8 Oct 54 25X1A6a	Memorandum for Assistant Director for Personnel, subject: "Proposed Transfer of One Position, FI Staff" with basic. ER-6-1175	For info only. No action required by this office. Reviewed by DD/A and fwded-Orig&1 w/basic-AD/P 2ccs-DD/P Admin; lcc Compt.
C/Mgmt Staff 8 Oct 54	Memorandum for Assistant Director for Personnel, subject: "Request for Reallocation of One Position [REDACTED] Eastern Europe Division," w/att basic. ER-6-1176	" " " "
C/Mgmt Staff 8 Oct 54	Memorandum for Assistant Director for Personnel, subject: "Request for Transfer of One Position, Near East and Africa Division," w/basic. ER-6-1177	" " " "
C/Mgmt Staff 8 Oct 54 25X1A9a	Memorandum for Assistant Director for Personnel, subject: "Request for Transfer of One Position Southeastern Division," w/basic. ER-6-1178	" " " "
Chief/I&R 5 Oct 54	Memorandum for Deputy Director (Plans), subject: [REDACTED] accounting of funds. ER-6-1298	Orig & 1 to C/I&R Eyes Only. 2 ref. copies-DDA subj (Acct 3) and chrono

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